

Personnel & Finance Committee Meeting

MINUTES

Date: August 22, 2022

5:35 p.m. - 6:10 p.m.

ELM STREET SCHOOL CONFERENCE ROOM

Members Present: **Mike Downing, Mary Martin, Sarah Robinson, Christine Downs, Amber Lyman**

Members Absent: None

Other Board Members Present: Angela Swenson, Ed Rabasco

Administrators Present: Stacie Field, Amy Hediger, Ken Healey

Staff Members Present: None

Elect Chair: Ken Healey opened the meeting at 5:38 PM.

A motion was made by Mary Martin to nominate Christine Downs to be the Chair of the Personnel & Finance Subcommittee and Amber Lyman seconded the motion. There were no more nominations. By a 4-0-1 (abstaining Christine Downs) Christine Downs was voted as the new Chair of the subcommittee and took over the meeting immediately.

Item 1: Review Financials - Stacie Field gave a comprehensive overview of the financial report identifying budget shortfalls and answered every question the subcommittee members asked of her. Stacie also informed the subcommittee that the auditors will be back in the district starting September 6th and she also was assigned to Jury Duty starting September 7th. A motion to bring the financial report to the entire school board for approval on September 12th was made by Mary Martin and seconded by Mike Downing. By a vote of 5-0 the motion was passed.

Item 2: Sign Warrants - Completed

Adjournment: Motion to adjourn was made by Mike Downing and seconded by Mary Martin. By a vote of 5-0 the meeting was adjourned at 5:56 PM.